

## **Admission procedure for Non EU students**

### **Legal framework**

- Education Law no 84/1995 reissued with addenda
- Law no 288/2004 regarding graduate studies with addenda
- Law no 56/2007 regarding modifications and addenda to Government issued emergency ordinance 194/2002 regarding the status of foreigners in Romania.
- Law 179/2008 sanctioning Government Ordinance 12/2008 regarding the setup and financing of residency
- Law no.1/2010 sanctioning Government Ordinance 22/209 regarding the minimum quantum of tuition fees, in foreign currency, for non-EU citizens undertaking studies with self financing in Romania, as well as for nationals of states that are not part of the European economic Space or Swiss Confederacy.
- Governmental decision no 228/1993 regulating educational provisions for foreigners in Romania
- Governmental decision no 567/2005 regarding the setup of doctoral studies with addenda
- Governmental decision no 404/2006 regarding the setup of postgraduate studies (MA/MB)
- Governmental decision regarding approval of official academic numbers.

### **1. Eligibility criteria for admittance to Romanian academic institutions.**

#### **General requirements**

Non-EU state nationals can accede to the Romania national education system provided that they fulfill the following criteria :

- posses official documents attesting citizenship to the declared country
- have the necessary academic qualification, proven by officially issued documents
- submitted necessary documentation in the prescribed timeframe
- were granted admission by the academic institution in cause
- have opted for a higher education institution and an accredited specialization

#### **Specific requirements**

- successfully pass specific tests organized for education in sports/ arts/ architecture
- successfully pass the PhD admission exam

#### **Selection criteria**

The following criteria will be used in the admittance process of foreigners who wish to enroll into Romanian educational institutions:

- the fulfillment of eligibility criteria
- satisfactory academic progress
- academic achievements in the selected field of study
- available positions in higher education institutions

- provided an application cannot be satisfactorily handled by the designated institution, MECS reserves the right to present an alternative option to the candidate according to available positions in Romanian higher education institutions.

## **Acceptance of application**

### **Year 0 (introductory year)**

Non-EU citizens are enrolled to graduate/postgraduate studies after the successful completion of the introductory year, designated to ensure a satisfactory level of language competence as well as for providing basic, academic-profile related, knowledge (anatomy, chemistry, physics etc).

The length of the introductory year is the same as that of an academic year. For postgraduate students (masters/PhD) the length of the compulsory preparatory period is at least of 6 months.

The following are exempted from undertaking courses specific to the preparatory year, when applying to faculties where the language of tuition is Romanian:

- a) those who can provide documents relating to the completion of studies in Romania (diplomas, certificates) or other official papers proving studies undertaken for at least 4 consecutive years in a Romanian educational institution.
- b) those who successfully pass a Romanian language proficiency exam held by the Romanian language department of the university applied to. If the respective University does not have such a department a commission from a different university can ensure the examination procedure. A successful exam will ensure the issuing of a language proficiency diploma.

### **Tuition in foreign languages.**

Faculties that provide tuition in foreign languages will organize language exams. Exempted from such exams are those whose native language is the same as the official language of instruction.

## **Cycle 1 Undergraduate studies enrolment procedure**

**Non-EU** citizens can commence their studies in Romania without an admission exam, on basis of the high-school diploma. Reglementations on tuition fees are provided by Gov. decision 22/29 august 2009 and approved by Law no. 1/2010.

The **application file** must contain the following:

- request for the issuing of a Letter of acceptance (all fields to be filled in), in 2 copies **ANNEX**
- academic certificate(s) (legalized copy and translation) –high school diploma or equivalent

- academic transcripts (legalized copy and translation) and the analytic academic curricula **only** for those who wish to obtain the recognition of previous studies.
- Birth certificate (legalized copy and translation)
- Passport scan
- Health certificate (issued or translated in an international language) attesting the absence of contagious diseases or other medical conditions which could conflict with the applicant's desired future profession.

*These documents are to be presented for authentication purposes to the Romanian embassy in the applicant's country or with a Haga apostil (according to the case).*

### **Application procedure**

Applicants are to directly send the documents to the intended universities. Alternatively MECTS or Romanian diplomatic missions can be used. Upon receiving the complete application, universities issue a provisional approval document.

In order to issue a letter of offer the universities forward a copy of the applicant's file towards MECTS together with the provisional acceptance document. Files are transmitted via courier and are to be **submitted by august 25<sup>th</sup> 2010**.

MECTS – DGAESB is responsible for issuing a letter of acceptance analyzing the application file and taking into consideration the university's accept. Decision letters are to be sent out to the applicants or Romanian diplomatic missions (depending on case) by **September 10<sup>th</sup> 2010**.

### **Enrolment**

Is to be done according to the agreed time schedule. Upon enrolment the applicant is required to present the application file containing the original documents together with the acceptance letter and a valid student visa.

### **Cycle 2 Masters and medical residency enrolment**

Candidates holding a valid bachelor degree (3, 4, 6 years) or a long term university studies degree/equivalent ( 4, 5, 6 years) can apply for a masters or medical residency degree. Masters studies have a length of 1.5 respectively 2 years and terminate with the successful defending of a dissertation and the awarding of a MA diploma.

Postgraduate medical studies (residency) are to be conducted solely in Romanian and vary in length from 3 to 7 years according to the classifications specific to the medical and pharmaceutical fields, further specializations or specific competences. They are concluded by the successful completion of an exam resulting in the awarding of a specialist medic diploma.

The **application file** must contain the following:

- request for the issuing of a Letter of acceptance (all fields to be filled in), in 2 copies **ANNEX**
- academic certificate(s) (legalized copy and translation) –bachelor degree or equivalent
- academic transcripts (legalized copy and translations).
- Birth certificate (legalized copy and translation)
- Passport scan
- Health certificate (issued or translated in an international language) attesting the absence of contagious diseases or other medical conditions which could conflict with the applicant's desired future profession.

*These documents are to be presented for authentication purposes to the Romanian embassy in the applicant's country or with a Haga apostil (according to the case).*

### **Application procedure**

Applicants are to directly send the documents to the intended universities. Alternatively MECTS or Romanian diplomatic missions can be used. Universities are to forward a copy of the application file to MECTS together with the provisional approval document. Application files for masters degrees will be sent via currier and will be lodged with MECTS by **august 25<sup>th</sup> 2010**.

The deadline for submitting medical residency applications to MECTS is **February 15<sup>th</sup> 2011** for those who don't hold a valid visa and **march 20<sup>th</sup> 2011** for those already in possession of said visa.

In order to issue the provisional acceptance document, universities are to forward a copy of the application file to MECTS together with the letter of offer. Files are to be forwarded via currier by the aforementioned dates.

MECTS – DGAESB is responsible for issuing a letter of acceptance analyzing the application file and taking into consideration the university's accept.

Decision letter are to be sent out directly to the applicant, universities or Romanian diplomatic missions by **September 15<sup>th</sup> 2010** regarding postgraduate studies and **February 25<sup>th</sup> 2011 for postgraduate medical studies**.

### **Enrolment**

For postgraduate studies enrolment it is to be done according to the agreed time schedule.

For postgraduate studies in medical sciences enrolment is to be done by **march 31 2011** the latest.

Upon enrolment the applicant is required to present the application file containing the original documents together with the acceptance letter and a valid student visa.

### **Cycle 3– Doctoral studies (PhD)**

Applications for PhD programmes are open to those candidates who hold a valid masters degree or a long term university studies degree/equivalent ( 4, 5, 6 years).

The programme spans on 3 or 4 years and is concluded by the successful defending of a research thesis resulting in the awarding of a philosophy doctor (PhD) title. Admission to the PhD programme is conditioned by the passing of a university conducted exam.

The **application file** must contain the following:

- request for the issuing of a Letter of acceptance (all fields to be filled in), in 2 copies **ANNEX**
- academic certificate(s) (legalized copy and translation) –that qualify the applicant for the desired postgraduate position (bachelor degree/masters degree or equivalent)
- academic transcripts (legalized copy and translations).
- Birth certificate (legalized copy and translation)
- Passport scan
- Health certificate (issued or translated in an international language) attesting the absence of contagious diseases or other medical conditions which could conflict with the applicant's desired future profession.

*These documents are to be presented for authentication purposes to the Romanian embassy in the applicant's country or with a Haga apostil (according to the case).*

### **Application procedure**

Applicants are to directly send the documents to the intended universities. Alternatively MECTS or Romanian diplomatic missions can be used. Universities are to forward a copy of the application file to MECTS together with the provisional approval document. Application files will be sent via currier and will be lodged with MECTS by **august 25<sup>th</sup> 2010**.

In order to issue the provisional acceptance document, universities are to forward a copy of the application file to MECTS together with the letter of offer. MECTS – DGAESB is responsible for issuing a letter of acceptance analyzing the application file and taking into consideration the university's accept by **September 10<sup>th</sup> 2010**.

Decision letters will be forwarded, according to the case, directly to the applicant, universities or Romanian diplomatic missions.

### **Enrolment**

Is to be done according to the time schedule of each university. Upon enrolment the applicant is required to present the application file containing the original documents together with the acceptance letter and a valid student visa.

**Regulations on scholarship competitions stipulated by Governmental Decision no. 288/1993, reissued, regarding the academic training of foreigners.**

Each university that has enlisted self-funded non-EU students with high academic achievements (with the exception of Moldavian students, foreigners with Romanian ethnicity and Romanian citizens living abroad) is entitled to submit a maximum of 6 files for scholarship purposes. The files are to be sent to the General Bureau of European Affairs and Bologna Secretariat within the Ministry of Education containing an official address signed by the rector and a hierarchy of candidates.

The application file must contain the following:

- a) academic transcripts for all years with the exception of the preparatory year for those who request the furthering graduate studies.
- b) Copy after the bachelor degree and academic transcripts for students who graduated prior to the application year and request the furthering of postgraduate studies or medical residency
- c) Certificate attesting the general grade average for all years of study as well as the bachelor exam average (for 2010 graduates who request financial aid for masters, doctoral or medical residency programmes )
- d) Copy of birth certificate
- e) Copy of passport
- f) Copy of residency permit

General application criteria are to be decided through university senate meetings and will be made available to potential candidates by being displayed on the university's webpage and Rectorate.

The nominal list of received applications shall be approved by the University Senate and will be displayed on the university 's webpage as well as the Rectorate.

The nominal list of applicants and application files will be forwarded to the General Bureau of European Affairs and Bologna Secretariat within the Ministry of Education, Research, Youth and Sport by the **15<sup>th</sup> of October**.

Two categories of students are eligible for state funded scholarships: foreigners who have graduated at least one complete academic year in a Romanian public university (besides the preparatory year) and had a minimum grade average of 8 (eight) as well as students from foreign public universities who graduated with a general grade average of at least 8 (eight).

All scholarship requests are to be grouped on universities in a descending order according to the general grade average, only the first few such request being granted financial assistance. The awarding of scholarships takes into consideration the total available number of such positions, pursuing a balanced repartition based on the total number of universities, and within them, of study domains.

Selected applicants are granted scholarships through a ministerial order. The final results of the screening procedure will be posted on the ministry's webpage by **15th November** the latest.

Scholarships can be granted to successful candidates only for one study domain, for the prescribed duration of the academic programme, a secondary study domain can be pursued only by covering tuition fees (payment to be made in foreign currency).

Conditional to the scholarship is the achievement of 60 credit points by the end of the academic year. In case the student does not amass sufficient credit points the furthering of studies can be done only through self funding or the securing of a different scholarship.

### **Tuition fees**

Tuition fees for self funding students, citizens of non-EU countries, or countries that are not part of the European Economic Space/ Swiss Confederacy are determined by Aurel Vlaicu University's Senate decision no. 28 from 09.02.2010 in conformity with Government Ordinance 22/29.09.2009, approved by Law no1 from January 6th 2010 and published in M.O no 11 from Jan. 17th 2010.

Fees are to be paid for the entire academic year, including practice periods part of the curriculum (10 months) . Tuition fees are to be paid in advance for a minimum of 9 months.

Tuition fees do not cover lodging and maintenance expenses.

After processing the application files, MECTS issues an acceptance letter. Only after said letter is received by the applicant (national of a country that requires a Romanian visa) money is to be deposited into the university's bank account and the visa application can be submitted. If the applicant is national of a country that does not require an entry visa to Romania then he/she should enrol directly with the university presenting the acceptance letter on site.

For onsite enrolment the applicant should present the original copy of the acceptance letter (if the application process did not happen through the university) and proof of the tuition fee payment. Subsequently the applicant can enrol to the accepting faculty.